



CITY OF NOVATO
CALIFORNIA

**Joint City Council/ City Council as Successor Agency to
the Dissolved Redevelopment Agency**

MEETING

Tuesday, April 14, 2020 - 6:00 PM

[Agenda Teleconference Only](#)

**Mayor
Denise Athas**

**Mayor Pro Tempore
Pat Eklund**

**Councilmembers
Eric Lucan
Amy Peele
Susan Wernick**

**City Manager
Adam McGill**

The City Council meeting is regularly scheduled each month on the second and fourth Tuesdays at 6:00 p.m.

Effective March 31, 2020, at 12:01 a.m., Marin County residents are required to shelter-in-place. City Council and other commission/ committee meetings may continue.

Pursuant to the provisions of the California Governor's Executive Order N-29-20, issued on March 17, 2020, this meeting will be held by teleconference only.

Public Participation/Comment Instructions

Members of the Public may participate and provide public comments to teleconference meetings as follows:

- **Written public comments** may be submitted by email to novatocouncil@novato.com or via [eComment](#). Written public comments received more than 2 hours prior to the start of the meeting will be distributed to the Council prior to the meeting but will not be read during the meeting. Mail received after the two-hour cut-off, including during and after the meeting will be collected and placed in the public record. Mail will not be read during the meeting.
- **Spoken public comments** will be accepted through the teleconference meeting only. To address the Council orally, please read and follow the following instructions carefully.
 1. Go to Webex.com to access the web-based meeting

- Meeting Number (access code): 264 560 715
- Password Number: FJuKkMF24X3

(Should the code not work after the agenda is posted, please go to the City's website to find an updated code)

- You will be asked to enter an email address and name. We request that you identify yourself by name as this will be visible online and will be used to notify you when it is your turn to speak.
 - When the Mayor calls for public comment on the item on which you wish to speak, "raise your hand." To "raise your hand," click on the participant's icon (looks like a human figure) and a list of all the participants pops up on the right hand side. When you see your name, right click your name, and a hand appears. Select the hand to change the color to blue, so that you can be seen as raising your hand.
 - The host will activate and unmute speakers in turn. Speakers will be notified when it is their turn to speak.
 - When called, please limit your remarks to the time limit allotted by the mayor or as specified on the agenda. The speakers will be muted when their time is up.
- **Listen Only Participation** may be accessed by calling toll number **(415) 655-0002**. PLEASE NOTE YOU WILL NOT BE ABLE TO PROVIDE PUBLIC COMMENT DURING THE ACTUAL MEETING if you select this option.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at (415) 599-9742. Notification at least 48 hours prior to the meeting will enable the City to make reasonable accommodation to help insure accessibility to this meeting.

A. CONVENE, PLEDGE OF ALLEGIANCE, AND ROLL CALL

B. CLOSED SESSION ANNOUNCEMENT - NONE

C. CEREMONIAL MATTERS/PRESENTATIONS

C.1. Presentation: Marin County COVID 19 Response Update from Supervisor Judy Arnold

C.2. Ceremonial Matter: Recognizing the month of April as Fair Housing Month Proclamation

C.3. Ceremonial Matter: Recognizing and Celebrating Earth Day and its 50th Anniversary Proclamation

D. APPROVAL OF THE FINAL AGENDA (6:20 PM - TIME APPROXIMATE)

E. REPORTS FROM THE CITY COUNCIL & CITY MANAGER

F. PUBLIC COMMENT (6:35 PM - TIME APPROXIMATE)

There is a three-minute time limit to speak although the Mayor may shorten the time based on the number of speakers or other factors. A speaker may not yield his or her time to another speaker.

For issues raised during Public Comment that are not on the published agenda, except as otherwise provided under the Ralph M. Brown Act, no action can legally be taken. The City Council may direct that the item be referred to the staff liaison for action or may schedule the item on a subsequent agenda.

G. CONSENT CALENDAR

All matters listed on the Consent Calendar are considered to be routine and will be enacted by a single vote of the Council. There will be no separate discussion unless specific items are removed from the Consent Calendar for separate discussion and action. Any Councilmember may remove an item from the Consent Calendar and place it under General Business for discussion.

G.1. Receive and submit for filing the 2019 Annual Progress Report for the Housing Element, (Chapter III of the City's General Plan) to the State Department of Housing and Community Development (HCD) and the Governor's Office of Planning and Research (OPR)

Staff contact: Hans Grunt, Senior Planner, 899-8989

[Staff Report - Housing Element](#)

G.2. Adopt a resolution authorizing the City Manager to execute program supplement No. F017 to Local Agency - State Master Agreement for the Novato Annual Pavement Rehabilitation Project, CIP project No. 19-001, Federal-Aid Project No. STPL-5361(030)

Staff Contact: Gosia Woodfin, Associate Engineer, 899-8246

[Staff Report - Pavement Rehab Projects](#)

[Attachment 1 - Draft Resolution](#)

[Attachment 2 - Program Supplement 19-001](#)

[Attachment 3 - Vicinity Map 19-001](#)

[Attachment 4 - Budget Excerpts](#)

G.3. Authorize the mayor to sign a letter of support to Senator Mike McGuire requesting Pacheco Path be renamed to Jeffrey Stevenson Memorial Path

Staff contact: Adam McGill, City Manager, 899-8900

[Staff Report - Rename Pacheco Bike Path](#)

[Attachment 1 - Draft Letter](#)

- G.4. Adopt a resolution of the City Council of the City of Novato to accept a grant in the amount of \$151,400 from the Department of Resources Recycling and Recovery (CalRecycle) Rubberized Pavement Grant Program; amend budget resolution 2019-46 to increase revenue by \$151,400 in state grants – CalRecycle; and, authorize the City Manager to execute all agreements, amendments and requests for payment related to this grant as necessary to secure and expend the grant funds**
Staff contact: Gretchen Schubeck, Sustainability Coordinator, 899-8246
[Staff Report - Rubberized Pavement Grant](#)
[Attachment 1 - Draft Resolution](#)
[Attachment 2 - Terms and Conditions](#)
[Attachment 3 - Procedures and Requirements](#)
- G.5. Adopt the resolution amending Budget Resolution 2019-46 to allocate \$126,000 for the early replacement turf mower unit #1125 in the Equipment/Vehicle Fund and authorizing the City Manager to execute agreements pertaining to the associated purchase**
Staff contact: Lyle Waite, Maintenance Superintendent, 899-8280
[Staff Report - Turf Mower](#)
[Attachment 1 - Budget Excerpt](#)
[Attachment 2 - Draft Resolution](#)
[Attachment 3 - Quote](#)
- G.6. Approve the Notice of Completion for the Lamont Avenue Class 2 Bicycle Lanes, Capital Improvement Project Number 16-013**
Staff contact: Gosia Woodfin, Associate Engineer, 899-2426
[Staff Report - Lamont Ave Bike Path Project](#)
[Attachment 1 - Notice of Completion](#)
[Attachment 2 - Location Map](#)
[Attachment 3 - Budget Excerpt](#)
- G.7. Receive and file the City's fourth quarter Payment Registers, Purchase Order Reports, and Travel/ Training Reports for FY 2018-19**
Staff contact: Amy Cunningham, Finance Director, 899-8900
[Staff Report - 4th Quarter Reports FY 18/19](#)
[Attachment 1 - Payment Registers](#)
[Attachment 2 - Purchase Order Reports](#)
[Attachment 3 - Travel and Training Reports](#)
- G.8. Approve the minutes of the City Council meeting of March 10, 2020**
Staff contact: Terrie Gillen, City Clerk, 899-8900
[Draft Minutes - cc031020](#)

- G.9. Approve the minutes of the City Council special meeting of March 16, 2020**
Staff contact: Terrie Gillen, City Clerk, 899-8986
[Draft Minutes - cc031620](#)
- G.10. Receive and file a report of the list of contracts signed by the city manager in the first and second quarters of FY 2019/20**
Staff contact: Terrie Gillen, City Clerk, 899-8986
[Staff Report - CM Contracts](#)
[Attachment 1 - Report](#)
- G.11. Adopt a resolution authorizing the option of paying an in-lieu affordable housing fee or providing one unit restricted to pricing for and sale to a moderate income household for the Springbrook Green Homes development, 1602 and 1604 Vallejo Avenue, APNs 141-221-74 and -75**
Staff contact: Hans Grunt. Senior Planner, 899-8989
[Staff Report - Springbrook](#)
[Attachment 1 - Draft Resolution](#)
- G.12. Adopt a resolution to submit to the California Transportation Commission (CTC) a list of approved capital improvement projects that are eligible for State Roadway Maintenance and Rehabilitation Account funding for Fiscal Year 2020/21**
Staff contact: Chris Blunk, Public Works Director, 899-2426
[Staff Report - Cal Trans approved CIP list](#)
[Attachment 1 - Draft Resolution](#)
- G.13. Authorize the City Manager to submit comments to the California Public Utilities Commission (CPUC) regarding the Undergrounding Proceeding (R.17-05-010) Staff Proposal for Rule 20 Program Reform and Enhancements**
Staff contact: Adam McGill, City Manager, 899-8900
[Staff Report - CPUC Undergrounding](#)
- G.14. Adopt a resolution rescinding Resolution #93-11 and authorizing the City Manager to execute a License Agreement for the installation of a private sewer line within the City's easement across the Hanna Ranch Property, APN 153-340-06**
Staff contact: Chris Blunk, Public Works Director, 899-2426
[Staff Report - Hanna Ranch](#)
[Attachment 1 - Draft Resolution](#)
[Attachment 2 - Resolution No. 93-11](#)
[Attachment 3 - Survey Map](#)
[Attachment 4 - Letter to Hanna Ranch 10-22-19](#)

H. UNFINISHED AND OTHER BUSINESS - NONE

I. PUBLIC HEARING (6:50 PM - TIME APPROXIMATE)

Public Hearings are announced and advertised in advance to allow interested persons to make comments for, against, or otherwise, regarding a proposed project or decision. Anyone who challenges any hearing matter in court may be limited to only those issues raised at the public hearing described herein, or in written correspondence delivered to the City Council at, or prior to, the public hearing.

I.1. Hold a public hearing, and consider and possibly take action to adopt a resolution recommending Community Development Block Grant (CDBG) funding for the 2020-21 fiscal year to the Marin County Board of Supervisors for the Novato Planning Area

Staff contact: Hans Grunt, Senior Planner, 899-8989

[Staff Report - CDBG Funding](#)

[Attachment 1 - Draft Resolution](#)

[Attachment 2- Novato Project Allocations](#)

J. GENERAL BUSINESS (7:30 PM - TIME APPROXIMATE)

These items include significant and administrative actions of special interest and will usually include a staff presentation and discussion by the Council. They will be acted upon by a separate vote.

J.1. Consider, discuss and provide direction on the development and proposed schedule for considering and adopting the Fiscal Year 2020/2021 Operating Budget

Staff contact: Amy Cunningham, Finance Director, 899-8900

[Staff Report - FY20-21 Operating Budget](#)

[Attachment 1 - Budget Survey](#)

K. COMMISSIONS, COMMITTEES AND BOARDS (CCB'S) APPOINTMENTS - NONE

This section is used by the City Council to make appointments to fill vacancy/vacancies on their Commissions, Committees and Boards.

L. WORK STUDY SESSION - NONE

M. ADJOURNMENT (9 PM - TIME APPROXIMATE)

If urgent matters arise after the publication of the regular agenda, there will be an addendum. It will be posted at the referenced locations mentioned in the Affidavit of Posting by Friday at 5:00 p.m., the week before the meeting.

Materials, that are submitted to members of the City Council after the distribution of the meeting's agenda packet will be available for public inspection on the City Clerk's website titled Supplemental Materials. During the COVID-19 crisis, a binder of such distributed materials will not be available for public review.

AFFIDAVIT OF POSTING

I, Terrie Gillen, certify that on the Thursday, before the Council meeting of April 14, 2020, the agenda was posted on the City Community Service Board at the Police Department and on the City's website at novato.org in Novato, California.

/Terrie Gillen/

Terrie Gillen, CMC, City Clerk



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